

CANDIDATE ESSAY EVALUATION FORM

Candidate's Name: _____ **Company / Platoon:** _____

Essay Title: _____

Date Essay Was Assigned: _____

Essay Due Date: _____

Date Essay Was Turned In: _____

Grading Criteria:

Mastery / Non-Mastery

- | | |
|---|--------|
| 1) The candidate has followed the proper essay format. | M / NM |
| -Essay is exactly 300 words. | |
| -Counted words are underlined and numbered. | |
| -Proper heading and spacing. | |
| 2) The candidate uses proper grammar throughout the essay. | M / NM |
| 3) The essay is relatively free of spelling errors. | M / NM |
| 4) The essay topic was properly addressed. | M / NM |
| 5) The candidate communicated effectively through the written word. | M / NM |

Overall Assessment: M / NM

Comments: (Comments will be made in regards to any "NM" marks given.)

Evaluator's Name: _____ **Evaluator's Billet:** _____

Signature: _____ **Date Signed:** _____