

DIRECT DEPOSIT SIGN-UP FORM (SF 1199A)

SECTION 1

- A. Enter information as it applies to you. List permanent address.
- B. Enter names of all persons entitled to payment. Include yourself.
- C. Enter your Social Security number.
- D. Check the box that applies to the type of account into which the money will be deposited.
- E. Enter either the number of the account into which the money will be deposited.
- F. Check "Other" and enter "Stipend" on the line.
- G. Leave this blank.

PAYEE/JOINT PAYEE CERTIFICATION: Sign and date.

JOINT ACCOUNT HOLDERS' CERTIFICATION: Leave this blank, unless it is a joint account, then the joint account holder signs and dates.

SECTION 2

Do not enter any information.

SECTION 3

Take this form to your bank to have them enter the SECTION 3 information. If a checking account, bring a blank check from the account named in SECTION 1 to the bank to assist in filling out the information.