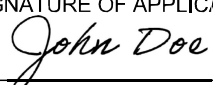


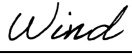



SPECIAL REQUEST/AUTHORIZATION

PRIVACY ACT STATEMENT

THE AUTHORITY TO REQUEST THIS INFORMATION IS CONTAINED IN 5 USC 301.

THE PRINCIPLE PURPOSE OF THE INFORMATION IS TO ENABLE YOU TO MAKE KNOWN YOUR DESIRE FOR ITEMS LISTED OR FOR SOME OTHER SPECIAL CONSIDERATION OR AUTHORIZATION. THE INFORMATION WILL BE USED TO ASSIST OFFICIALS AND EMPLOYEES OF THE DEPARTMENT OF THE NAVY IN DETERMINING YOUR ELIGIBILITY FOR AND APPROVING OR DISAPPROVING THE SPECIAL CONSIDERATION OR AUTHORIZATION BEING REQUESTED. COMPLETION OF THE FORM IS MANDATORY, FAILURE TO PROVIDE REQUIRED INFORMATION MAY RESULT IN DELAY IN RESPONSE TO OR DISAPPROVAL OF YOUR REQUEST.

1. NAME: Doe, John		2. RATE: MIDN 4/C	
3. SHIP OR STATION: UMNROTC		4. DATE OF REQUEST: (YYYYMMDD) 2022-01-24	
5. DEPARTMENT/DIVISION: 1st Platoon		6. DUTY SECTION/GROUP: 1st Squad	
7. NATURE OF REQUEST: <input checked="" type="checkbox"/> LEAVE <input type="checkbox"/> SPECIAL LIBERTY <input type="checkbox"/> SPECIAL PAY <input type="checkbox"/> COMMUTED RATIONS <input type="checkbox"/> OTHER (BELOW)			
8. NO. OF DAYS REQUESTED: 3	FROM (DATE AND TIME): 20220203 1200	TO (DATE AND TIME): 20220206 1300	
9. DISTANCE (MILES): 300	MODE OF TRAVEL: <input type="checkbox"/> CAR <input checked="" type="checkbox"/> AIR <input type="checkbox"/> TRAIN <input type="checkbox"/> BUS		
10. LEAVE ADDRESS: 1234 Midway St, NY 12345			11. TELEPHONE NUMBER: 123-456-7890
12. REASON FOR REQUEST: This MIDN respectfully requests to visit his grandmother in NY to help her move into her new apartment from Feb 3-6 during Spring Break. I will be flying and staying at an AirBnB. Emergency POC if I cannot be reached is Dolly Parton 123-456-7899. See attachment for further details.			
13. SIGNATURE OF APPLICANT: (Use CAC for digital signature) 			
14. I am eligible and obligate myself to perform all duties of person making application.		SIGNATURE OF STANDBY:	DUTY STATION:
15. RECOMMENDED APPROVAL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE: MIDN 2/C Sand Plt Chief	SIGNATURE: 	DATE: 20220102
16. RECOMMENDED APPROVAL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE: MIDN 1/C Sun PltCDR	SIGNATURE: 	DATE: 20220102
17. RECOMMENDED APPROVAL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE: MIDN 1/C Wind CMC	SIGNATURE: 	DATE: 20220103
18. RECOMMENDED APPROVAL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE: MIDN 1/C Water CO	SIGNATURE: 	DATE: 20220104
19. RECOMMENDED APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE:	SIGNATURE:	DATE:
20. RECOMMENDED APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	RANK/RATE/TITLE:	SIGNATURE:	DATE:
21. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		SIGNATURE:	
22. REASON FOR DISAPPROVAL:			