

ACADEMIC TERM AND PERFORMANCE COUNSELING RECORD

OMB CONTROL NUMBER: 0703-0026

OMB EXPIRATION DATE: 01/31/2026

AGENCY DISCLOSURE NOTICE

PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 301 (Departmental Regulations); 10 U.S.C §. 2107 (Financial Assistance Program); 10 U.S.C. § 103 (Senior Reserve Officers' Training Corps), and System of Records Notices (SORNs) N01130-1 and N01080-3.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for fitness for commissioned service. The information provided will be used to determine continuing qualification for an NROTC Scholarship. The information will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the form will be used to counsel scholarship students through the academic term, , maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data to Navy activities and admissions officials at colleges and universities. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Students are required to provide academic schedules and grades to ensure appropriate progress toward commissioning. Failure to provide the requested information may result in removal from the NROTC program, and/or loss of program benefits.

More information on the SORNS can be found at the following link(s):

http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6411/n01_131-1.aspx,

<http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6410/n01080-3.aspx>.

Aptitude Performance

Aptitude Score: _____

Must be ≥ 3.0 or action required (ROD 6-5.6k)

Fitness report debriefed

Academic Performance

Cumulative GPA: _____

Must be ≥ 2.5 MIDN/MECEP/OC(Core)

Must be ≥ 3.0 OC(N) & OC(CEC) (ROD 3-18.1b)

NROTC Program Requirements form updated

Degree Completion Plan updated

Recommend to CO for:

- N/A.
- Performing on track at ability
- Warning
- Probation
- PRB
- Wavier (explain in notes)

Notes

Advisor Signature: _____

Date: _____

Student Performance and Counseling Record

MIDN (/C) _____ YG: _____ Term: _____ Year: _____

Academics

Transcripts, Major, Core classes, Electives,
DCP, Graduation Date,
Tier change, Extended benefits,
Adv Standing, Scholarship board,
Goals

Physical Readiness

Height/Weight, BCA %,
Pull ups, curl ups, push-ups,
Run times, Swim quals,
Goals

Medical

Injuries, Allergies, Supplements, Medications,
Eye surgery, Waivers, Follow-ups/
Remediations, Commissioning physical

Military

Billet duties/performance,
Summer cruise, ASTB requirements,
Service assignment desires,
Goals

Extracurricular

IM Sports, Fraternity/Sorority, Social
Societies/Clubs, Religious,
Hobbies, TV/Games (hrs/wk)

Financial

Stipend Amount, Credit cards, Loans, Car
payments, Rent, Bills, Work (job type, hrs/wk,
income),
Overdue payments,
Goals

Personal

Roommates, Significant others, Kids, Pets,
Parents, Siblings, Habits, Motorcycle, Tattoos,
Alcohol, Safe sex,
Goals
